# POWELL TOWNSHIP SCHOOL District BIG BAY, MICHIGAN

FINANCIAL STATEMENTS
For the Year Ended June 30, 2008

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CERTIFIED PUBLIC ACCOUNTANTS

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## INDEPENDENT AUDITORS' REPORT

**Board of Education** Powell Township School District Big Bay, Michigan 49839

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Powell Township School District, as of and for the year ended June 30, 2008, which collectively comprise the Powell Township School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Powell Township School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Powell Township School District as of June 30, 2008, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated October 20, 2008, on our consideration of the Powell Township School District's internal control over financial reporting and on our tests of its compliance with certain provision of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of the testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The management's discussion and analysis and budgetary comparison information on pages 6 through 11 and 32 through 33, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Board of Education Powell Township School District Big Bay, Michigan 49839

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Powell Township School District's basic financial statements. The combining and individual non-major fund financial statements and schedules are presented for the purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Andersen, Tackman & Cempany, PLC

Certified Public Accountants

October 20, 2008

# Powell Township School District Management's Discussion and Analysis (Unaudited)

Our discussion and analysis of Powell Township School District financial performance provides an overview of the School District's financial activities for the year ended June 30, 2008. Please read it in conjunction with the financial statements, which begin on page 12.

#### FINANCIAL HIGHLIGHTS

- Net assets for Powell Township School District as a whole were reported at \$554,266. Net assets are comprised of 100% governmental activities.
- During the year, Powell Township School District expenses were \$853,600, while revenues from all sources totaled \$915,097, resulting in an increase in net assets of \$61,497.
- The general fund reported an increase of \$76,968 before other financing sources (uses) and a total increase of \$28,544. This is \$15,332 higher than the forecasted increase of \$13,212.

#### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Powell Township School District financially as a whole. The *District-wide Financial Statements* Statement of Net Assets and the Statement of Activities (on pages 12 and 13) provide information about the activities the School District as a whole and present a longer-term view of those finances. The fund financial statements present the next level of detail and start on page 14. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. The fund financial statements also report the Powell Township School District's operations in more detail than the district-wide statements by providing information about the Powell Township School District's most significant fund – the General Fund, with all other funds presented in one column as non-major funds. The remaining statement, the statement of fiduciary net assets, presents financial information about activities for which the Powell Township School District acts solely as an agent for the benefit of students and parents.

#### Reporting the School District as a Whole - District-wide Financial Statements

Our analysis of the Powell Township School District as a whole begins on page 7. One of the most important questions asked about the School District's finances is "As a whole, what is the School District's financial condition as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the Powell Township School District as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Powell Township School District's net assets and changes in them. The Powell Township School District's net assets – the difference between assets and liabilities – is one way to measure the Powell Township School District's financial health, or financial position. Over time, increases or decreases in the Powell Township School District's net assets – as reported in the Statement of Activities – are indicators of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the School District's operating results. However, the Powell Township School District's goal is to provide services to our students, not to generate profits as private-sector companies do. One must consider other non-financial factors, such as the quality of education provided, the safety of the schools and the condition of the Powell Township School District's capital assets, to assess the overall financial health of the School District.

The Statement of Net Assets and Statement of Activities report the governmental activities for the Powell Township School District, which encompass all the School District's services, including instruction, supporting services, community services, athletics, and food services. Property taxes, unrestricted State Aid (foundation allowance revenue), and State and Federal grants finance most of these activities.

## Reporting the School District's Most Significant Funds – Fund Financial Statements

Our analysis of the Powell Township School District's major funds begins on page 9. The fund financial statements begin on page 15 and provide detailed information on the most significant funds – not the School District as a whole. Some funds are required to be established by State law, and by bond covenants. However, the Powell Township School District's Board has established other funds to help it control and manage money for particular purposes. The Powell Township School District's two kinds of funds - *governmental* and *proprietary* – use the following accounting methods.

Governmental funds – All of the School District's services are reported in governmental funds which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can be readily converted into cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School District's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and Statement of Activities) and governmental funds in a reconciliation which follows the fund financial statements.

# The School District as Trustee – Reporting the School District's Fiduciary Responsibilities

The Powell Township School District is the trustee, or fiduciary, for its student activity funds. All of the Powell Township School District's fiduciary activities are reported in separate statements of fiduciary net assets. We exclude these activities from the Powell Township School District's other financial statements because the School District cannot use these assets to finance its operations. The Powell Township School District is responsible for ensuring that the assets reported in these funds are used for their intended purpose.

#### The School District as a Whole

Table 1 provides a summary of the Powell Township School District's net assets as of June 30, 2008 and 2007.

Table 1

	Net Assets		
		Governmental	Governmental
		Activities-2008	Activities-2007
Current and other assets	·	\$521,287	\$420,856
Capital assets, net	_	201,897	211,129
	Total Assets	723,184	631,985
Current liabilities		126,208	74,973
Long-term liabilities	_	42,710	64,243
	Total Liabilities	168,918	139,216
Net Assets:			
Invested in capital assets, net of relati	ted debt	\$201,897	\$211,129
Restricted		90,749	86,726
Unrestricted		261,620	194,914
	Total Net Assets	\$554,266	\$492,769
	_		

The Powell Township School District's net assets were \$554,266 at June 30, 2008. Capital assets, net of related debt totaling \$201,897, compares the original cost, less depreciation of the Powell Township School District's capital assets to long-term debt, including accreted interest on capital appreciation bonds, used to finance the acquisition of those assets. Most of the debt will be repaid from voter-approved property taxes collected as the debt service comes due. Restricted net assets are reported separately to show legal constraints from debt covenants and enabling legislation that limit the School District's ability to use those net assets for day-to-day operations. The remaining amount of net assets of \$261,620 was unrestricted.

The \$261,620 in unrestricted net assets of governmental activities represents the accumulated results of all past years' operations. The operating results of the General Fund will have a significant impact on the change in unrestricted net assets from year to year.

The results of this year's operations for the School District as a whole are reported in the Statement of Activities (see Table 2), which shows the changes in net assets for fiscal years 2008 and 2007.

Table 2
Changes in Net Assets

Changes in Net A	Governmental	Governmental
	Activities – 2008	Activities – 2007
Revenues:	Activities – 2000	Activities – 2007
Program revenues:	<u></u>	<b>(</b> 00 404
Charges for services	\$38,793	\$33,121
Operating grants and contributions	121,583	111,179
General revenues:	700 000	222 222
Property taxes	730,898	693,866
State sources not restricted to specific program	-	11,755
Investment earnings	20,774	24,794
Miscellaneous	3,049	2,952
Total Revenues	915,097	877,667
Program Expenses:		
Instruction	464,791	535,322
Supporting services	232,433	294,711
Community services	300	450
Food service activities	40,908	44,547
Athletic activities	· -	147
Other services	937	-
Interest on retirement of debt	-	634
Depreciation	23,231	28,213
Total Expenses	853,600	904,024
Increase (decrease) in net assets	61,497	(26,357)
Net assets, beginning	492,769	519,126
Net Assets, Ending	\$554,266	\$492,769
riot / toooto, Ending	Ψ33 1,200	Ψ102,700

As reported in the Statement of Activities, the cost of all of our governmental activities this year was \$853,600. Certain activities were partially funded from those who benefited from the programs, \$38,793, or by other governments and organizations that subsidized certain programs with grants and categoricals, \$121,583. We paid for the remaining "public benefit" portion of our governmental activities with \$730,898 in taxes, \$0 in State Foundation Allowance, and with our other revenues, such as interest and general entitlements.

The School District experienced a slight increase in net assets for the year of \$61,497.

Table 3 presents the cost of each of the School District's largest activities as well as each program's net cost (total cost less revenues generated by the activities). The net cost shows the financial burden that each function placed on the School District's operation.

Table 3
Governmental Activities

GOVOI IIIIIOI ILAI 7 IOLI VILIOC				
	Total Cost	Net Cost		
	of Services	of Services		
Instruction	\$464,791	\$451,498		
Supporting services	277,120	253,849		
Food service activities	22,928	25,393		
Totals	\$668,756	\$730,740		

The net cost shows the financial burden that was placed on the State and the School District's taxpayers by each of these functions. Since property taxes for operations and unrestricted State aid constitute the vast majority of the School District's operating revenue sources, the Board of Education and Administration must annually evaluate the needs of the School District and balance those needs with State-prescribed available financial resources.

#### **The School District's Funds**

As noted earlier, the School District uses funds to help it control and manage money for particular purposes. Looking at funds helps the reader consider whether the School District is being accountable for the resources taxpayers and others provide to it and may provide more insight into the School District's overall financial health.

As the School District completed the year, its governmental funds (as presented in the balance sheet on page 15) reported a combined fund balance of \$395,079, an increase of \$49,196 from the beginning of the year. The change in the combined fund balance was a result of Powell Township School making a conscious effort to try and reduce spending to maintain a fund balance that will assist the School in remaining financially stable for the upcoming year.

## **General Fund Budgetary Highlights**

Over the course of the year, the School District's Board revises its budget as it attempts to deal with changes in revenues and expenditures. State law requires that the budget be amended to ensure that expenditures do not exceed appropriations. A schedule showing the School District's original and final budget amounts compared with amounts actually paid and received is provided in required supplemental information of these financial statements.

#### **BUDGETED REVENUES:**

General Fund Revenues changed from Original to Final Budget during the year as follows:

			Budget Variance			
	Original	Final		_		
	Budget	<u>Budget</u>	Amount	Percent		
Total	\$825,124	\$904,350	<u>\$79,226</u>	<u>9.60%</u>		

Powell Township School's final budgeted revenues differed from the original budget as follows:

• By \$79,226 or 9.60% more than the original budget.

The significant increase in the budgeted revenue can be attributed partially to Grants. Grants are recognized on Powell's financial statements once Powell receives formal notice of award and approval from the state. Hence, no grants were awarded at the time of the original budget whereas all grants were awarded and approved by the time of the final budget. Also, the final budgets include grant revenues that will be utilized in the next fiscal year. The District budgeted the entire grant awarded by the grantors, even if the grants were to be eligible for carryover in the next fiscal year. The other main contributing factor was increases in tax values, resulting in increased tax revenue.

#### **BUDGETED EXPENDITURES:**

General Fund Expenditures changed from the Original to Final budget during the year as follows:

			Budget Va	ariance
	Original	Final		
	<u>Budget</u>	<u>Budget</u>	Amount_	Percent_
Total	<u>\$765,856</u>	<u>\$837,757</u>	<u>\$71,901</u>	9.39%

Powell Township School's final budgeted expenditures differed from the original budget as follows:

• By \$71,901 or 9.39% more than the original budget.

The significant increase in the budgeted expenditures can be attributed partially to Grants. Grants are recognized on Powell's financial statements once Powell receives formal notice of award and approval from the state. Hence, no grants were awarded at the time of the original budget whereas all grants were awarded and approved by the time of the final budget. Also, the final budgets include grant expenditures that will be expended in the next fiscal year. The District budgeted the entire grant awarded by the grantors, even if the grants were to be eligible for carryover in the next fiscal year. The other main contributing factors were increases in heating costs, fuel for buses and bus repairs.

#### **ACTUAL REVENUES:**

The General Fund Actual Revenues differed from the Final Budget as follows:

		_	Budget Variance		
		Final			
	Actual	Budget	Amount_	Percent	
Total	<u>\$893,590</u>	<u>\$904,350</u>	<u>(\$10,760)</u>	<u>(1.20%)</u>	

Powell Township School's final budgeted revenues differed from the actual revenues as follows:

• By \$10,760 or 1.20% less than the final budget.

The significant variance in the revenue can be attributed mainly to the Huron Mountain Gifts received. The donations are budgets as grants. The final budgets include donation revenues that will be utilized in the next fiscal year. The District budgeted the entire donation awarded by the grantors, even if the donations were to be eligible for carryover in the next fiscal year.

#### **ACTUAL EXPENDITURES:**

General Fund Actual Expenditures differed from the Final budget as follows:

			Budget Variance				
		Final					
	Actual	Budget	Amount	Percent	_		
Total	\$816,622	<u>\$837,757</u>	<u>\$21,135</u>	2.59%			

Powell Township School's final budgeted expenditures differed from the actual expenditures as follows:

• By \$21,135 or 2.59% less than the final budget.

The significant variance in the expense can be attributed mainly to the Huron Mountain Gifts received. The donations are budgets as grants. The final budgets include expenditures that will be utilized in the next fiscal year. The District budgeted the entire donation awarded by the grantors, even if the donations were to be eligible for carryover in the next fiscal year.

## **Capital Asset and Debt Administration**

#### Capital Assets

At June 30, 2008 and 2007, the School District had \$201,897 and \$211,129 invested in a variety of capital assets including land, buildings, and buses. (See table 4 below)

Table 4
Capital Assets at Year-End
(Net of Depreciation)

(Net of Depreciation)					
		Governmental Governmental			
		Activities – 2008 Activities – 2007			
Land		\$94,512	\$94,512		
Buildings and improvements	3	55,998	59,496		
Buses		14,834	29,154		
Vehicle		900	1,801		
Furniture and equipment		35,653	26,166		
	Totals	\$201,897	\$211,129		

There were two current year additions, which were for the purchase of six new apple computers amounting to \$7,131 and the purchase of new playground equipment in the amount of \$6,868. We anticipate capital additions for the 2008-2009 fiscal year will be comparable to the 2007-2008 fiscal year.

#### Debt

There were no new additions to debt this year. At the end of this year, the School District had no debt payable.

#### **Economic Factors and Next Year's Budgets**

Our elected officials and administration consider many factors when setting the School District's fiscal year 2008 budget. One of the most important factors affecting the budget is the collection of local property taxes. Local property taxes account for approximately 80% percent of our revenue.

The collection of revenues by the State can also affect the School District's general operation budget. School districts throughout the state must adjust their budgets if the State decreases the per pupil foundation grant or categorical funding during its fiscal year. While we are optimistic about the 2008-09 school year, the state of the economy on a state and national level will be reflected in our budget.

## **Contacting the School District's Financial Management**

This financial report is designated to provide the School District's citizens, taxpayers, customers, and investors and creditors with a general overview of the School District's finances and to demonstrate the School District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Powell Township Schools, P.O. Box 160, Big Bay, MI 49808

## Powell Township School District Statement of Net Assets June 30, 2008

		Governmental Activities	
ASSETS:			
Current assets:			
Cash and cash equivalents	\$	366,227	
Investments		90,253	
Receivables:		819	
Delinquent taxes Accounts receivable		451	
Due from other governmental units		62,064	
Inventories		496	
Prepaid Expenses		977	
TOTAL CURRENT ASSETS		521,287	
Non-current assets:			
Land		94,512	
Capital assets		676,114	
Less accumulated depreciation	-	(568,729)	
TOTAL NON-CURRENT ASSETS		201,897	
TOTAL ASSETS		723,184	
LIABILITIES:			
Current liabilities:			
Accounts payable		30,156	
Accrued liabilities		72,728	
Due to other governmental units		7,699	
Deferred revenue		15,625	
Current portion of long term debt obligations		<u> </u>	
TOTAL CURRENT LIABILITIES		126,208	
Non-current liabilities:			
Non-current portion of employee benefit obligations		42,710	
TOTAL NON-CURRENT LIABILITIES		42.710	
TOTAL NON-CORRENT LIABILITIES		42,710	
TOTAL LIABILITIES		168,918	
NET ASSETS:			
Invested in capital assets net of related debt		201,897	
Restricted:		,	
CDJ		90,253	
Unrestricted		262,116	
TOTAL NET ASSETS	\$	554,266	

The accompanying notes are an integral part of these financial statements.

## **Statement of Activities**

		Program Revenue				enue		
Function / Programs	Expenses		Operating Charges for Grants an Expenses Services Contribution		rants and	Net (Expense) Revenue and Changes in Net Assets		
Governmental Activities:								
Instruction Supporting services Food service activities Athletic activities Community services Other services Depreciation	\$	464,791 323,433 40,908 - 300 937 23,231	\$	964 32,564 5,265 - -	\$	95,119 13,749 12,715 - - -	\$	(368,708) (277,120) (22,928) - (300) (937) (23,231)
Interest on retirement of debt				-		-		-
TOTAL GOVERNMENTAL ACTIVITIES	\$	853,600	\$	38,793	\$	121,583		(693,224)
	Ta F ( St	neral revenuer exes Property taxes Commercial for ate of Michiga erest and inverse her	, levied rest tax n aid, u	nrestricted	urposes	;		718,188 12,710 - 20,774 3,049
	TOT	AL GENERAL	REVE	NUES AND 1	RANSI	ERS		754,721
	Cha	nge in Net As	ssets					61,497
	Net	Assets , July	1					492,769
	Net	Assets, June	30, 20	08			\$	554,266

#### **Governmental Funds**

#### **Balance Sheet**

#### June 30, 2008

	General Fund	 ibrary Trust Fund	Capital Projects Fund	Gove	n-Major ernmental Funds	Total
ASSETS:						
Cash and cash equivalents	\$ 292,027	\$ 192	\$ 73,632	\$	376	\$ 366,227
Investments	-	90,253	-		-	90,253
Taxes Receivable	819	-	-		-	819
Accounts Receivable	132	-	-		319	451
Due from other governmental units	62,064	-	-		-	62,064
Due from other funds	-	-	-		-	-
Inventories	-	-	-		496	496
Prepaid expenses	 977	 -	 -	-		 977
TOTAL ASSETS	\$ 356,019	\$ 90,445	\$ 73,632	\$	1,191	\$ 521,287
LIABILITIES AND FUND BALANCES:						
LIABILITIES:						
Accounts payable	\$ 29,461	\$ -	\$ -	\$	695	\$ 30,156
Accrued liabilities	72,728	-	-		-	72,728
Due to other governmental units	7,699	-	-		-	7,699
Due to other fund	-	-	-		-	-
Deferred revenue	 15,625	 -	 -		-	 15,625
TOTAL LIABILITIES	 125,513	 <u>-</u>	 		695	 126,208
FUND BALANCES:						
Reserved for:						
CDJ	-	90,253	-		-	90,253
Unreserved:						
Designated	-	-	73,632		-	73,632
Undesignated	 230,506	 192	 		496	 231,194
TOTAL FUND BALANCES	 230,506	 90,445	 73,632		496	 395,079
TOTAL LIABILITIES AND						
FUND BALANCES	\$ 356,019	\$ 90,445	\$ 73,632	\$	1,191	\$ 521,287

## **Governmental Funds**

## Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Assets

## June 30, 2008

Total Fund Balances for Governmental Funds			\$ 395,079
Amounts reported for governmental activities in the of net assets are different because:	e statement		
Capital assets used in governmental activities are resources and therefore are not reported in the fun			
	Cost of capital assets Accumulated depreciation	\$ 770,626 (568,729)	201,897
Long-term liabilities are not due and payable in the not reported in the funds. Long-term liabilities at years			
Note payable		_	
Compensated absences		 42,710	 (42,710)
NET ASSETS OF GOV	ERNMENTAL ACTIVITIES		\$ 554,266

#### **Governmental Funds**

## Statement of Revenues, Expenditures and Changes in Fund Balance

	General Fund	ibrary Trust Fund	Capital Projects Fund	Gove	n-Major rnmental unds	Total
REVENUES:						 
Local sources State Aid Federal sources	\$ 822,620 39,422 31,548	\$ 3,527	\$ - -		5,265 1,488 11,227	\$ 831,412 40,910 42,775
TOTAL REVENUES	 893,590	 3,527	 -		17,980	 915,097
EXPENDITURES:						
Current:						
Instruction	492,597	-	-		-	492,597
Supporting services	322,193	-	1,240		-	323,433
Community services	300	-	-		-	300
Food service activities	-	-	-		40,908	40,908
Athletic activities	-	-	-		-	-
Facilities acquisition	595	-	7,131		-	7,726
Debt service	-	-	-		-	-
Other	 937	 	 		-	 937
TOTAL EXPENDITURES	 816,622		 8,371		40,908	 865,901
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	 76,968	 3,527	 (8,371)		(22,928)	 49,196
OTHER FINANCING SOURCES (USES):						
Transfers in	-	_	25,000		23,424	48,424
Transfers out	(48,424)	-	· -		, -	(48,424)
TOTAL OTHER FINANCING	 , , ,					 , , , ,
SOURCES (USES)	 (48,424)	 	 25,000		23,424	 
NET CHANGE IN FUND BALANCES	28,544	3,527	16,629		496	49,196
Fund Balance, July 1	 201,962	86,918	 57,003		<u>-</u>	 345,883
FUND BALANCE, JUNE 30	\$ 230,506	\$ 90,445	\$ 73,632	\$	496	\$ 395,079

## **Governmental Funds**

# Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance to the Statement of Activities

Net Change in Fund Balances - Total Governmental Funds	\$	5	49,196
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.			
Capital outlays	(23,231) 13,999		
Gain (Loss) on disposal of fixed assets			(9,232)
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.			_
Some expense reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.			
Change in sick and vacation leave	21,533		21,533
Change in Net Assets of Governmental Activities		5	61,497

# Powell Township School District Fiduciary Funds Statement of Fiduciary Net Assets June 30, 2008

		Scl	Scholarship Fund		tudent ctivities Fund
ASSETS: Cash and equivalen Accounts receivable Investments		\$	15,787 - -	\$	6,493 - -
	TOTAL ASSETS		15,787	\$	6,493
LIABILITIES:  Due to student activ  Due to other funds	ities		<u>-</u>	\$	6,493
	TOTAL LIABILITIES			\$	6,493
NET ASSETS: Reserved for schola	rships		15,787		
	TOTAL NET ASSETS	\$	15,787		

The accompanying notes are an integral part of these financial statements.

# **Fiduciary Funds**

# **Statement of Changes in Fiduciary Net Assets**

# For the Year Ended June 30, 2008

	nolarship Fund
ADDITIONS: Private sources contributions Interest Other sources	\$ 8,595 510 -
TOTAL ADDITIONS	 9,105
DEDUCTIONS: Scholarships awarded Transfers out	 700 -
TOTAL DEDUCTIONS	 700
CHANGE IN NET ASSETS	8,405
Net assets, July 1	7,382
NET ASSETS, JUNE 30	\$ 15,787

The accompanying notes are an integral part of these financial statements.

#### POWELL TOWNSHIP SCHOOLS

#### NOTES TO FINANCIAL STATEMENTS

June 30, 2008

#### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Powell Township Schools conform to accounting principles generally accepted in the United States of America as applicable to school districts. The following is a summary of the more significant policies:

#### Reporting Entity

In evaluating how to define the School District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GAAP. The basic but not the only criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the School District and/or its constituents, or whether the activity is conducted within the geographic boundaries of the School District and is generally available to its constituents. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financial relationships, regardless of whether the School District is able to exercise oversight responsibilities.

Based upon the application of these criteria, the financial statements of the Powell Township Schools contain all the funds and account groups controlled by the District's Board of Education as no other entity meets the criteria to be considered a component unit of the School District nor is the School District a component unit of another entity.

#### **BASIS OF PRESENTATION**

#### District-Wide Financial Statements:

The Statement of Net Assets and Statement of Activities display information about the School District as a whole. They include all funds of the School District except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through State sources, intergovernmental revenues, and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. All of the School District's district-wide activities are considered to be governmental activities.

## Fund Financial Statements:

The accounts of the School District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped in the financial statements in this report into two major categories: governmental and proprietary categories. An emphasis is placed on major funds within the governmental and proprietary categories. The General Fund is always considered a major fund and the remaining funds of the School District are considered major if it meets the following criteria:

## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

- Total assets, liabilities, revenues or expenditures/expenses of that individual governmental
  or enterprise fund are at least 10 percent of the corresponding total for all funds of that
  category or type; and
- b. Total assets, liabilities, revenues or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The School District reports the General Fund as its only major governmental fund in accordance with the above criteria. The funds of the School District are described below:

#### Governmental Funds

**General Fund** – The General Fund is the main operating fund and accordingly, it is used to account for all financial resources except those required to be accounted for in another fund.

**Special Revenue Funds** – The special revenue funds account for revenue sources that are legally restricted to expenditures for specific purposes (not including major capital projects), such as the School Service and Athletics Funds.

**Capital Projects Fund** – Capital Projects Funds are used to record bond proceeds or other revenue to be used for the acquisition or construction of major capital facilities or other capital assets, including equipment.

## Fiduciary Funds

**Trust and Agency Fund** – The Trust and Agency Fund is used to account for assets held by the School District in a trustee capacity or as an agent for individuals, organizations, and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**Private Purpose Trust Fund** – The Private Purpose Trust Fund is used to account for the granting of scholarships and awards to qualified students.

#### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

#### **Measurement Focus**

On the district-wide Statement of Net Assets and the Statement of Activities, governmental activities are presented using the economic resource measurement focus as defined in item (b) below. In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable resources at the end of the period.

#### NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

#### **Basis of Accounting**

In the district-wide Statement of Net Assets and Statement of Activities, governmental activities are presented using the accrual basis of accounting. Also, the proprietary fund financial statements are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. Expenditures, including capital outlay, are recorded when the related liability is incurred, except for principal and interest on general long-term debt and accrued compensated absences, which are reported when due.

#### Cash and Equivalents

The School District cash and cash equivalents as reported in the Statement of Net Assets are considered to be cash on hand, demand deposits, certificates of deposit, and short-term investments with maturities of three months or less.

#### Investments

Investments are carried at market value.

#### Receivables

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

#### Due From and To Other Funds

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed.

#### Inventory

Inventories are stated at cost, on a first-in, first-out basis, which approximates market value. Inventory recorded in the General Fund consist of centrally warehoused teaching and operating supplies for the School District. The School Lunch Fund consists of food and paper goods. For other funds, expenditures are recorded at the time of use.

#### Capital Assets

Capital assets, which include land, buildings, equipment, and vehicles, are reported in the applicable governmental activities column in the district-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$1,000 and any assets susceptible to theft. Such assets are recorded at historical cost or estimated historical cost if actual historical cost is not available. Donated capital assets are valued at their estimated fair value on the date donated. Costs of normal repair and maintenance that do not add to the value or materially extend asset lives are not capitalized. The School District does not have infrastructure-type assets.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

Buildings and additions	20 – 50 years
Buses and other vehicles	5 – 10 years
Furniture and other equipment	5 – 20 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

#### Long-Term Debt

In the district-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Assets.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest are reported as expenditures. The accounting for proprietary funds is the same in the fund statements as it is in the district-wide statements.

## **Compensated Absences**

The School District' policies regarding compensated absences permits employees to accumulate earned but unused vacation and sick leave. The liability for these compensated absences is recorded as long-term debt in the district-wide statements. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources, while proprietary funds report the liability as it is incurred.

#### **Deferred Revenues**

In the district-wide statements, deferred revenue is recognized when cash, receivables or other assets are received prior to their being earned. In the governmental fund statements, deferred revenue is recognized when revenue is unearned or unavailable. The School District has reported deferred revenue of \$15,625 in the General Fund for grant funding that has been received but is unearned.

# Equity Classification District-Wide Statements

Equity is classified as net assets and displayed in three components:

- a. Invested in Capital Assets, Net of Related Debt Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets.
- Restricted Net Assets Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors or laws or regulations of other governments; or (2) law through constitutional provisions of enabling legislation.
- Unrestricted Net Assets All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

#### Fund Statements

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated, if appropriate.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

#### Revenues

#### District-Wide Statements

In the district-wide Statement of Activities, revenues are segregated by activity (governmental or business-type), and are classified as either a program revenue or a general revenue. Program revenues include charges to customers or applicants for goods or services, operating grants and contributions and capital grants and contributions. General revenues include all revenues, which do not meet the criteria of program revenues and include revenues such as State funding and interest earnings.

#### Fund Statements

In the governmental fund statements, revenues are reported by source, such as federal sources, state sources and charges for services. Revenues consist of general purpose revenues and restricted revenues. General purpose revenues are available to fund any activity reported in that fund, while restricted revenues are available for a specific purpose or activity and the restrictions are typically required by law or a grantor agency. When both general purpose and restricted revenues are available for use, it is the School District's policy to use the restricted resources first.

#### **Property Taxes**

Property taxes are levied on December 1, on behalf of the District by various taxing units and are payable without penalty by February 14. The District recognizes property tax revenue when levied to the extent they result in current receivables (collected within sixty days of the end of the fiscal year). Property taxes that are not collected within sixty days of the end of the fiscal year are recognized as revenue when collected.

#### Expenses/Expenditures

#### District-Wide Statements

In the district-wide Statement of Activities, expenses are segregated by activity (governmental or business-type), and are classified by function.

#### Fund Statements

In the governmental fund financial statements, expenditures are classified by character such as current operations, debt service and capital outlay.

#### Interfund Activity

As a general rule, the effect of interfund activity has been eliminated from the district-wide statements. Exceptions to this rule are (1) activities between funds reported as governmental activities and funds reported as business-type activities; and (2) activities between funds that are reported in different functional categories in either the governmental or business-type activities column. Elimination of these activities would distort the direct cost and program revenues for the functions concerned.

In the fund financial statements, transfers represent flows of assets between funds without equivalent flows of assets in return or a requirement for repayment.

Interfund receivables and payables have been eliminated from the Statement of Net Assets.

## NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

#### **Budgets and Budgetary Accounting**

The School District follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. The Superintendent submits to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
- b. Public hearings are conducted to obtain taxpayer comments.
- c. Prior to July 1, the budget is approved by the Board of Education.
- d. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles. Budgeted amounts are as originally adopted, or as amended by the Board of Education.
- e. All annual appropriations lapse at fiscal year end.

#### Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### **NOTE B - DEPOSITS AND INVESTMENTS:**

#### Cash Equivalents

The following is a reconciliation of cash and investments for both the unrestricted and restricted assets for the primary government and fiduciary funds from the Statement of Net Assets.

	Primary	Fiduciary	
	Government	Funds	Total
Cash and equivalents	\$366,227	\$22,280	\$388,507
Investments	90,253	-	90,253
TOTALS	\$456,480	\$22,280	\$478,760

#### Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State law does not require and the District does not have a deposit policy for custodial credit risk. The carrying amounts of the District's deposits with financial institutions were \$478,760 and the bank balance was \$487,583. The bank balance is categorized as follows:

Amount insured by the FDIC	\$105,715
Amount uncollateralized and uninsured	381,868
TOTAL	\$487,583

#### Investments

As of June 30, 2008, the District had the following investments.

		Investment Maturities Less
Investment Type	Fair Value	than 1 year
Certificate of Deposit	\$90,253	\$90,253

## **NOTE B – DEPOSITS AND INVESTMENTS (Continued):**

#### Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of the District's investments. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

#### Credit Risk

Michigan statutes authorize the District to invest in bonds, other direct obligations and repurchase agreements of the United States, certificates of deposits, savings accounts, deposit accounts or receipts of a bank which is a member of the FDIC and authorized to operate in this state, commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and matures within 270 days from date of purchase, bankers' acceptances of the United States banks, obligations of the State of Michigan and its political subdivisions, external investment pools, and certain mutual funds. Michigan law prohibits security in the form of collateral, surety bond, or another form for the deposit of public money.

The District has no investment policy that would further limit its investment choices and has no investments for which ratings are required. The District's investments are in accordance with statutory authority.

## NOTE C - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS:

Powell Township School District reports interfund balances between some of its funds. Some of the balances are considered immaterial and are aggregated into a single column or row. The total of all balances agrees with the sum of interfund balances presented in the statements of net assets/balance sheet for governmental funds. Interfund transactions resulting in interfund receivables and payables are as follows:

		DUE FROM OTHER FUNDS		
TO		General Fund	Total Due To Other Funds	
DUE	Lunch Fund Total Due From Other Funds	<u>\$ -</u> \$ -	\$ - \$ -	

All balances resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made. See table below.

			Transfer Out To Other Funds	
		General Fund	Trust Fund	Total Transfer In
	General Fund	\$ -	\$ -	\$ -
ner "	Lunch Fund	23,424	-	23,424
ag Et al	Athletic Fund	-	-	-
sur m'-	Capital Projects Fund	25,000		25,000
Transfer In From Other Funds	Total Transfers Out	\$48,424	\$ -	\$48,424
		20		

## NOTE C - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS (Continued):

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and (2) moves receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

#### **NOTE D - CAPITAL ASSETS:**

Capital assets activity of the School District's governmental activities was as follows:

	Balance at 7/01/07	Additions	Disposals	Balance at 6/30/08
Governmental Activities:				
Capital assets not being depreciated:				
Land	\$94,512	<u> </u>	<u> </u>	\$94,512
Total Capital Assets				
not being Depreciated	94,512			94,512
Capital assets being depreciated:				
Buildings and improvements	347,716	-	-	347,716
Buses	169,093	-	-	169,093
Vehicle	7,204	-	-	7,204
Furniture and equipment	138,102	13,999		152,101
Total Capital Assets				
being Depreciated	662,115	13,999		676,114
Less accumulated depreciation:	<b>^</b> /	<b>*</b> /- />	_	<b>*</b> /
Buildings and improvements	\$(288,220)	\$(3,498)	\$ -	\$(291,718)
Buses	(139,939)	(14,320)	-	(154259)
Vehicle	(5,403)	(901)	-	(6,304)
Furniture and equipment	(111,936)	(4,512)		(116,448)
Total Accumulated Depreciation	(545,498)	(23,231)		(568,729)
Governmental Activities Capital Assets, Net	\$211,129	\$(9,232)	\$ -	\$201,897

#### NOTE E – LONG-TERM OBLIGATIONS:

A summary of changes in long-term obligations at June 30, 2008 and transactions related thereto for the year then ended is as follows:

	Balance			Balance
	July 1,			June 30,
	2007	Additions	Reductions	2008
Employee Benefits – terminal leave	\$64,243	\$ -	\$21,533	\$42,710
Total	\$64,243	\$ -	\$21,533	\$42,710

#### **Employee Benefits**

The School District accrues the liability for earned sick leave based on the termination method. The liability is accrued as the benefits are earned. The current labor agreements stipulate sick leave must be taken in order to be paid, except at retirement. Benefits shall be paid to employees who have reached the retirement age as stated in the Michigan General Schools Laws and used by the Michigan Public Schools Employees Retirement Board and have spent a minimum of 10 years of full time service or become totally disabled. Teachers earn 10 days of sick leave per year and can accumulate up to a maximum of 200 days for teacher hired prior to July 1, 2003 and 100 days for

## **NOTE E – LONG-TERM OBLIGATIONS (Continued):**

teachers hired after July 1, 2003. Upon termination of employment, accrued sick days are paid at the rate of \$50 per day for the first 100 days and \$60 per day for 101 to 200 days. Other non-teaching employees earn one sick day per month they work and may accrue up to 200 sick leave days, and are paid for up to 100 sick leave days upon retirement at the rate of \$50 per day.

#### **NOTE F – STATE REVENUE:**

The State of Michigan currently uses a foundation grant approach which provides for a specific annual amount of revenue per student based on a state wide formula. The foundation is funded from state and local sources. Revenue from state sources is primarily governed by the School Aid Act and the School Code of Michigan. The Michigan Department of Education administers the allocation of state funds to school districts based on information supplied by the districts. For the year ended June 30, 2008, the foundation allowance was based on the weighted average of pupil membership counts taken in February and September of 2007.

The state portion of the foundation is provided primarily by a state education property tax millage of 6 mills and an allocated portion of state sales and other taxes. The local portion of the foundation is funded primarily by non-homestead property taxes which may be levied at a rate of up to 18 mills. The state revenue is recognized during the foundation period (currently the fiscal year) and is funded through 11 payments from October 2007 - August 2008.

The School District also receives revenue from the State to administer certain categorical education programs. State rules require that revenue earmarked for these programs be expended for its specific purpose. Categorical funds received which are not expended by the close of the fiscal year are recorded as deferred revenue.

#### **NOTE G – PROPERTY TAXES:**

The taxable value of real and personal property located in the School District at December 31, 2007 totaled \$62,133,378 (\$21,001,334 designated as Homestead and \$41,132,044 designated as Non-Homestead). The total tax levied consists of 17.4491 mills for the General Fund.

#### NOTE H - EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PLAN:

Substantially all of the District's employees are eligible to participate in the statewide Michigan Public School Employees' Retirement System (MPSERS), a multiple-employer, cost-sharing public employee retirement system. Effective January 1, 1987, Act 91 of the Public Acts of 1985 established a voluntary contribution to the Member Investment plan (MIP). Employees first hired before January 1, 1990, made a one-time irrevocable election to contribute to the tax deferred MIP. Employees first hired on or after January 1, 1990 will automatically be included in MIP.

Members in MIP may retire at any age after attaining thirty years of creditable service or at age sixty while still working with a minimum total of five years of creditable service and with credited service in each of the five school fiscal years immediately preceding the retirement allowance effective date. The retirement allowance is calculated using a formula of 1.5% of the average of the highest total earnings during a period of thirty-six consecutive calendar months (three years) multiplied by total years to the nearest tenth of a year of credited service.

Employees who did not elect the MIP option fall under the MPSERS Basic Plan and may retire after attaining age sixty with ten or more years of credited service; or with thirty or more years of credited service; or attaining age fifty-five while still working at least fifteen but fewer than thirty years of credited service in each of the five school fiscal years immediately preceding the retirement allowance effective date.

The retirement allowance is computed using a formula of 1.5% of the average of the highest total earnings during a period of sixty consecutive months (five years) multiplied by the total years to the nearest tenth of a year of credited service.

#### NOTE H - EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PLAN (Continued):

The MPSERS also provides death, disability, health, medical, dental, vision and hearing insurance coverage. Benefits are established by state statute.

The District was required by state statute to contribute 17.74% of covered compensation to the Plan through September 30, 2007 and 16.72% of covered compensation for the remainder of the year. The total amount contributed to the Plan for the year ended June 30, 2008 was \$81,843 which consisted of \$67,223 from the District and \$14,620 from employees electing the MIP option. These represent approximately 16% and 3% of covered payroll, respectively. The District's aggregate contributions to the MPSERS Plan for the years ended June 30, 2007 and 2006 were \$75,577 and \$79,767, respectively.

Payroll paid to employees covered by the System for the year ended June 30, 2008 was approximately \$421,000. The District's total payroll was approximately \$437,000.

#### Other Post-Employment Benefits

In addition to pension benefits, MPSERS provides comprehensive group medical, hearing, dental and vision coverage for retirees and beneficiaries. A significant portion of the premium is paid by MPSERS with the balance deducted from the monthly pension of the retiree. The portion provided by MPSERS is factored into the pension contribution rate.

The District is not responsible for the payment of retirement benefits which is the responsibility of the State of Michigan. MPSERS' issues a publicly available financial report that includes financial statements and required supplementary information for the system. More information may be obtained by writing MPSERS at MPSERS, P.O. Box 30673, Lansing, Michigan 48909-8173.

#### **NOTE I – CONTINGENT LIABILITIES:**

## **Grant Assistance**

The School District has received significant assistance from federal and state agencies in the form of various grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreement and is subject to audit by the grantor agency. Any disallowed claims resulting from such audits could become a liability of the applicable fund of the School District.

#### Risk Management

The District is exposed to various risks of losses related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees (worker's compensation); and natural disasters. The District has purchased commercial insurance for health claims and participates in the SET/SEG (risk pool) for claims relating to worker's compensation and property/casualty claims. Settled claims relating to the commercial insurance hand not exceeded the amount of insurance coverage in any of the past three fiscal years.

The shared-risk pool program in which the District participates operates as a common risk-sharing management program for school districts in Michigan. Member premiums are used to purchase commercial excess insurance coverage and to pay member claims in excess of deductible amounts.

The District estimates that the amount of actual or potential claims, if any, against the District as of June 30, 2008, not covered by insurance are not material to the general purpose financial statement. Therefore, no provision for estimated claims is recognized.

#### NOTE J - ECONOMIC DEPENDENCY:

The School District receives approximately 9 percent of its revenues through State and Federal sources and 80 percent through property tax revenue to be used for providing elementary education to the students of Powell Township Schools.

#### **NOTE K – ENDOWMENT FUNDS:**

The Library Trust Fund contains endowment monies from the Carl Don Johnson Fund. The original amount of the endowment was \$100,000. Of that, \$90,000 is retained by the School District in the form of Certificates of Deposits at the Marquette Catholic Credit Union with the restrictions that the corpus of the endowment is to be retained and the income is to be restricted to library use.

The School District transferred the balance of the endowment, \$10,000, irrevocably to Marquette Community Foundation ("Foundation") for the creation of the Powell Township Education Fund (the "Fund") during the year ended June 30, 2001. The School District entered into an agreement with the Foundation on July 18, 2000 for the creation of the Fund. The Fund's purpose is to benefit educational purposes within Powell Township School District. If the School District should cease to exist, the Fund would be used for educational purposes in Powell Township.

#### **NOTE L – ACCRUED LIABILITIES:**

A summary of accrued liabilities at June 30, 2008 is as follows:

		Governmental
		Activities
Accrued wages		\$58,615
Accrued fringes		14,113
_	TOTAL	\$72,728

#### NOTE M - RESERVED AND DESIGNATED FUND EQUITY:

The School District reserves fund equities for the following funds:

<u>Library Trust Fund</u> – The resources of the Library Trust Fund have been accumulated for the specific purpose of library use. The fund equity is reserved for this purpose.

#### **NOTE N - NONMONETARY TRANSACTIONS:**

The School District receives USDA donated food commodities for use in its food service program which are accounted for in the School Lunch Fund. The commodities are accounted for on the modified accrual basis and the related revenues and expenditures are recognized as commodities utilized. The School District recognized \$1,539 during fiscal year 2007-08 in revenues and expenditures for USDA commodities.

## **NOTE O – SINGLE AUDIT:**

The District's audited financial statements report a total of \$42,775 in federal expenditures. As this amount is less than the single audit threshold of \$500,000, the District is therefore not required to have an audit in accordance with OMB Circular A-133 for the fiscal year ended June 30, 2008.

REQUIRED SUPPLEMENTAL INFORMATION

#### **General Fund**

## **Budgetary Comparison Schedule**

				Actual (GAAP		Variances Positive (Negative)				
		Budgeted Amounts				Origi	nal Budget	Final Budget		
	С	riginal		Final		Basis)	to Fir	nal Budget	to	Actual
REVENUES:		_		_					·	
Local sources	\$	787,243	\$	835,177	\$	822,620	\$	47,934	\$	(12,557)
State sources		37,881		35,557		39,422		(2,324)		3,865
Federal sources				33,616		31,548		33,616		(2,068)
TOTAL REVENUES		825,124		904,350		893,590		79,226		(10,760)
EXPENDITURES:										
Instruction										
Basic programs		405,028		440,042		429,137		(35,014)		10,905
Added needs		45,447		65,368		63,460		(19,921)		1,908
Supporting Services										
Pupil services		9,583		19,388		20,227		(9,805)		(839)
Instructional staff		37,314		36,186		33,234		1,128		2,952
General administration		83,500		76,762		83,068		6,738		(6,306)
Business services		32,600		26,000		24,556		6,600		1,444
Operation and maintenance		89,585		98,357		97,977		(8,772)		380
Transportation		57,562		67,116		60,629		(9,554)		6,487
Central		1,990		2,806		2,502		(816)		304
Community Services		432		432		300		-		132
Capital Outlay		2,500		2,000		595		500		1,405
Debt Service		-		-		-		-		-
Other		315		3,300		937		(2,985)		2,363
TOTAL EXPENDITURES		765,856		837,757		816,622		(71,901)		21,135
EXCESS OF REVENUES OVER										
(UNDER) EXPENDITURES		59,268		66,593		76,968		7,325		10,375
OTHER FINANCING SOURCES (USES)										
Transfers in		188		188		_		-		(188)
Transfers out		(49,285)		(53,569)		(48,424)		(4,284)		5,145
TOTAL OTHER FINANCING SOURCES (USES)		(49,097)		(53,381)		(48,424)		(4,284)		4,957
NET CHANGE IN FUND BALANCE		10,171		13,212		28,544		3,041		15,332
Fund Balance, July 1		201,962		201,962		201,962				
FUND BALANCE, JUNE 30	\$	212,133	\$	215,174	\$	230,506	\$	3,041	\$	15,332

# **Capital Projects Fund**

# **Budgetary Comparison Schedule**

	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES: Interest	\$ -	\$ -	\$ -	
Sale of Fixed Assets	φ - -	φ -	φ -	
Other revenues				
TOTAL REVENUES				
EXPENDITURES:				
Operations & Maintenance	1,240	1,240	-	
Capital outlay	23,760	7,131	16,629	
TOTAL EXPENDITURES	25,000	8,371	16,629	
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(25,000)	(8,371)	16,629	
Other Financing Sources (Uses):				
Transfer in - General Fund	25,000	25,000		
TOTAL OTHER FINANCING SOURCES	25,000	25,000		
NET CHANGE IN FUND BALANCE	-	16,629	16,629	
FUND BALANCE, JULY 1	57,003	57,003		
FUND BALANCE, JUNE 30	\$ 57,003	\$ 73,632	\$ -	



# Non-Major Governmental Funds

# **Combining Balance Sheet**

# June 30, 2008

		Special evenue	
ASSETS:	F	-unds	 Total
Cash and cash equivalents Accounts Receivable Due from other funds Inventory	\$	376 319 - 496	\$ 376 319 - 496
TOTAL ASSETS	\$	1,191	\$ 1,191
LIABILITIES AND FUND BALANCES:			
LIABILITIES:			
Accounts payable Due to other funds Deferred revenues	\$	695 - -	\$ 695 - -
TOTAL LIABILITIES		695	 695
FUND BALANCES:			
Reserved for school service activities Designated for capital outlay		496 -	 496 -
TOTAL FUND BALANCES		496	496
TOTAL LIABILITIES AND FUND BALANCES	\$	1,191	\$ 1,191

# **Non-Major Governmental Funds**

# Combining Schedule of Revenues, Expenditures and Changes in Fund Balance

	Special Revenue			
	Funds	Total		
REVENUES:				
Athletic activities School lunch activities	\$ - 5,265	\$ - 5,265		
State aid	1,488	1,488		
Federal sources	11,227	11,227		
TOTAL REVENUES	17,980	17,980		
EXPENDITURES:				
School lunch activities	40,908	40,908		
Athletic activities Capital outlay Other	- -	- - -		
TOTAL EXPENDITURES	40,908	40,908		
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(22,928)	(22,928)		
OTHER FINANCING SOURCES (USES):				
Other sources Transfers in Other Uses	- 23,424 -	23,424 		
TOTAL OTHER FINANCING SOURCES (USES)	23,424	23,424		
NET CHANGE IN FUND BALANCE	496	496		
Fund Balance, July 1				
FUND BALANCE, JUNE 30	\$ 496	\$ 496		

# **Non-Major Special Revenue Funds**

# **Combining Balance Sheet**

# June 30, 2008

ASSETS:			School Lunch Fund		Athletic Fund		Total	
AGGLIG.								
Cash and cash equivalents Accounts Receivable Due from other funds		\$	376 319	\$	-	\$	376 319	
Inventory			496		_		496	
	TOTAL ASSETS	\$	1,191	\$		\$	1,191	
LIABILITIES AND FUND BA	LANCES:							
LIABILITIES:								
Accounts payable		\$	695	\$	-	\$	695	
Due to other funds Deferred revenues		-	-		_		-	
-	TOTAL LIABILITIES		695				695	
FUND BALANCES:								
Reserved for school servi	ce activities		496				496	
TOTAL LIABILITIES AND	FUND BALANCES	\$	1,191	\$		\$	1,191	

# **Non-Major Special Revenue Funds**

# Combining Schedule of Revenues, Expenditures and Changes in Fund Balance

	School Lunch Fund	Athletic Fund	Total
REVENUES:			
Athletic activities School lunch activities State aid Federal sources	\$ 5,265 1,488 11,227	\$ - - - -	\$ - 5,265 1,488 11,227
TOTAL REVENUES	17,980		17,980
EXPENDITURES:			
School lunch activities Athletic activities	40,908	<u>-</u>	40,908
TOTAL EXPENDITURES	40,908		40,908
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(22,928)		(22,928)
OTHER FINANCING SOURCES (USES):			
Other Sources Transfers in Other Uses	23,424	- - -	23,424
TOTAL OTHER FINANCING SOURCES (USES)	23,424		23,424
NET CHANGE IN FUND BALANCE	496	-	496
Fund Balance, July 1			
FUND BALANCE, JUNE 30	\$ 496	\$ -	\$ 496

## **School Lunch Fund**

# Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES:			(0.1101101010)	
School lunch activities	\$ 5,500	\$ 5,265	\$ (235)	
State aid Federal sources	303 7,900	1,488 11,227	1,185 3,327	
TOTAL REVENUES	13,703	17,980	4,277	
EXPENDITURES:				
Operations & Maintenance:				
Purchased services	900	840	60	
Supplies and materials	850	1,082	(232)	
School lunch activities:	45.004	44.070	225	
Salaries Employee benefits	15,201 13,326	14,976 10,582	225 2,744	
Purchased services	550	301	2,744	
Supplies and materials	12,200	12,898	(698)	
Capital Outlay	-	-	(000)	
Dues and fees	225	224	1	
Other	5	5		
TOTAL EXPENDITURES	43,257	40,908	2,349	
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(29,554)	(22,928)	6,626	
OTHER FINANCING SOURCES (USES):				
Other Sources	1,185	_	(1,185)	
Transfer from general fund	28,369	23,424	(4,945)	
Other Uses				
TOTAL OTHER FINANCING SOURCES (USES):	29,554	23,424	(6,130)	
NET CHANGE IN FUND BALANCE	-	496	496	
Fund Balance, July 1				
FUND BALANCE, JUNE 30	\$ -	\$ 496	\$ 496	

## **Athletic Fund**

# Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

	Budget Actual		Variance Favorable (Unfavorable)
REVENUES:			
Athletic activities	\$ -	\$ -	\$ -
TOTAL REVENUES			
EXPENDITURES:			
Athletic activities: Salaries	_	_	_
Employee benefits	-	-	-
Purchased services	-	-	-
Supplies and materials	200	-	200
Other expenses			<del>-</del> _
TOTAL EXPENDITURES	200		200
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(200)	-	200
OTHER FINANCING SOURCES (USES):			
Transfers from general fund	200		(200)
TOTAL OTHER FINANCING SOURCES (USES)	200		(200)
NET CHANGE IN FUND BALANCE	-	-	-
Fund Balance, July 1			
FUND BALANCE, JUNE 30	\$ -	\$ -	\$ -

## **Student Activity Agency Fund**

# Statement of Changes in Assets and Liabilities

	Balance July 1		Additions Dedu			ductions	Balance June 30	
ASSETS:	`	outy 1		Additions				
Cash and cash equivalents	\$	3,917	\$	4,790	\$	2,214	\$	6,493
TOTAL ASSETS	\$	3,917	\$	4,790	\$	2,214	\$	6,493
LIABILITIES:								
Due to Parent Group	\$	2,771	\$	1,513	\$	1,603	\$	2,681
Due to Class Trip		473		3,269		611		3,131
Due to Class Trip 2007		171		2		-		173
Due to Class Trip 2009		170		2		-		172
Due to Class Trip 2011		250		3		-		253
Due to Class Trip 2013		82		1_				83
TOTAL LIABILITIES	\$	3,917	\$	4,790	\$	2,214	\$	6,493



**MICHIGAN** ESCANABA

IRON MOUNTAIN KINROSS MARQUETTE

PARTNERS -

JOHN W. BLEMBERG, CPA

ROBERT J. DOWNS, CPA, CVA

DANIEL E. BIANCHI, CPA

WISCONSIN MILWAUKEE

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH **GOVERNMENT AUDITING STANDARDS**

To the Board of Education Powell Township School District PO Box 160 101 Deutsch Avenue Big Bay, MI 49808

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Powell Township School District, as of and for the year ended June 30, 2008, which collectively comprise the Powell Township School District's basic financial statements and have issued our report thereon dated October 20, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards. issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Powell Township School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Powell Township School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Powell Township School District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting tat we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Powell Township School District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Powell Township School District's financial statements that is more than inconsequential will not be prevented or detected by the Powell Township School District's internal control. We consider the deficiencies described in the accompanying report to management to be significant deficiencies in internal control over financial reporting as item 08-01.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Powell Township School District's internal control.

To the Board of Education
Powell Township School District

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described above is a material weakness.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Powell Township School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Governmental Auditing Standards*.

Powell Township School District's response to the findings identified in our audit is described in the accompanying report to management. We did not audit Powell Township School District's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, Board of Education, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Anderson, Tackman & Company, PLC Certified Public Accountants

October 20, 2008

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS -

JOHN W. BLEMBERG, CPA

ROBERT J. DOWNS, CPA, CVA

DANIEL E. BIANCHI, CPA

MICHIGAN
ESCANABA
IRON MOUNTAIN
KINROSS
MARQUETTE

WISCONSIN GREEN BAY MILWAUKEE

## **Powell Township School District**

Report to Management Letter For the Year Ended June 30, 2008

Board of Education Powell Township School District Big Bay, Michigan 49808

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Powell Township School District as of and for the year ended June 30, 2008, in accordance with auditing standards generally accepted in the United States of America, we considered Powell Township School District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Governmental Unit's internal control. Accordingly, we do not express an opinion on the effectiveness of the Governmental Unit's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above. However, we identified the following deficiencies in internal control that we consider to be significant deficiencies.

#### 08-01 – SEGREGATION OF DUTIES (REPEAT)

**Condition/Criteria:** The accounting staff of the Powell Township School District is made up of one individual, which does not allow for segregation of duties.

**Effect:** Because of the limited staff, there is an increased chance that misstatements in financial statements would not be prevented or detected on a timely basis.

**Cause of Condition:** The size of the organization's accounting staff precludes certain internal design controls that would be preferred if the office staff were large enough to provide optimum segregation of duties.

Board of Education Big Bay, Michigan 49808

**Recommendation:** Smaller organizations, due to limited resources, are generally more sensitive to the cost of implementing these design controls and often have compensating controls to partially mitigate this deficiency.

## **Management Response – Corrective Action Plan:**

- Contact Person(s) Responsible for Correction:
  - o Kim Bourgeois, Business Manager
- Corrective Action Planned:
  - The Board of Education closely monitors all payments and reviews the financial statements on a month basis. The Board of Education has also hired MARESA to provide accounting review services for the School.
- Anticipated Completion Date:
  - Not Applicable

Powell Township School District's written response to the significant deficiencies identified in our audit has not been subjected to the audit procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

This communication is intended solely for the information and use of the management, Board of Education, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Anderson, Tackman 4 Company, PLC Certified Public Accountants

October 20, 2008